

## CHS Senior Timeline

\*Cedarville High School Code: 360830

### August-September

- Register for ACT/SAT    ACT online- [www.actstudent.org](http://www.actstudent.org)    SAT online- [sat.collegeboard.com](http://sat.collegeboard.com)

\*\*If you have registered with the NCAA Clearinghouse/ NAIA, be sure to **send testing results directly to them** and keep track of NCAA approved courses. NCAA register at [eligibilitycenter.org](http://eligibilitycenter.org) and NAIA register at [PlayNAIA.org](http://PlayNAIA.org)

- Narrow your college search to your top 5 schools. Use [www.collegeboard.com](http://www.collegeboard.com) (student section) or [www.collegeprowler.com](http://www.collegeprowler.com) for help. Find information about colleges online or visit with Mrs. Tingelstad to discuss your college interests.
- Start collecting college applications. Some schools use the Common Application found at [www.commonapp.org](http://www.commonapp.org), or the specific application for your college can be found on their website. (You should take your time working on applications, especially any essays.) Help with essays can be found at [www.collegeboard.com](http://www.collegeboard.com). You can also follow the College Board and Common App on Twitter and Facebook.
- As for letters of recommendation from teachers, coaches, etc. Fill out the Senior Activity Sheet **several weeks prior** to the day you need it to allow time to write the letter. Copies are located on the school website under "Counselor Forms." Some colleges may not require a letter of recommendation but it could be beneficial to highlight your strengths if you feel like your grades or test scores do not accurately reflect your abilities and strengths as a student.
- Continue searching for scholarship opportunities by checking the schools guidance page for an updated scholarship list and listen to the morning announcements, check the availability of scholarships at the colleges of your choice and use helpful resources to find scholarship opportunities. Some helpful websites include [tuitionfundingsources.com](http://tuitionfundingsources.com), [raise.me](http://raise.me), [ohiomeansjobs.com](http://ohiomeansjobs.com) (click on k-12 Students > Fund it >Scholarship Opportunities), and [collegeboard.com/scholarships](http://collegeboard.com/scholarships).
- **Know the application deadlines** of your top 5 schools. Some deadlines are as early as **October 1st** for some specialty programs and for academic scholarships.
- Begin to take your college visits. The school gives you 3 excused days. Call the college first and set up an appointment. Get college visit forms from the schools website under "Counselor Forms" and turn in **at least 5 days** before you visit. Get a note on letterhead from the college saying you visited their college and return it to the high school office when you return. **All visits must be prior to May 1<sup>st</sup>.**

### October-November

- Request to have your transcript sent to colleges and universities. You must fill out the transcript request form on the school website. Some colleges are "test optional." I need your permission to send your transcript with or without your ACT/SAT scores.

## **\*\*IMPORTANT- GUIDANCE OFFICE COLLEGE APPLICATION AND TRANSCRIPT PROCESS:**

When you want a transcript sent out:

1. Apply to your college
  2. Fill out the transcript request link on the school website
  3. If there is a part of the application that your counselor needs to complete, make sure you've filled out any parts that require your information or signature. **If you are using the Common App please make sure to fill out an activity sheet for Mrs. Tinglestad to submit a counselor recommendation.**
  4. Allow at least **1 week** for your transcript to be processed
- If you would like for your CCP credits to be transferred to a college or university you need to contact the college to have your official transcript sent.
  - Ask at least two teachers for recommendations. Give them **several weeks** to write them. Use the activity sheet or resume to help them write their recommendations.
  - Complete your **3 college visits**, the deadline to visit colleges is **May 1<sup>st</sup>**. (you can always visit over vacation times)
  - Fill out the Free Application for Federal Student Aid (FAFSA) forms online. Submit to all your colleges. If you are going to attend college, your family should do a FAFSA, even if your family thinks you won't qualify for financial aid. **Colleges use FAFSA information to make scholarship decisions too.** Again, don't miss deadlines. FAFSA should be submitted as soon as possible and as early as **October 1**. Use this exact website for the FAFSA [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Be sure to use only this website as there are scammers who have created similar websites designed to steal your personal information.
  - WSU will be presenting important information about the FAFSA to help students and parents fill out the FAFSA. There will be an informative video available on the school website.

**December- May** **\*\*Most colleges require a final decision by May 1<sup>st</sup>!**

- **Submit college applications.** Make sure to observe all deadlines. Refer to the guidelines for requesting a transcript on the previous page. For college credits to be transferred you will need to contact the admissions office. If you want to know how your credits will transfer to another college in Ohio you can check out <https://transfercredit.ohio.gov> or speak with someone in the admissions office at the college or university you plan to attend.
- Once you have received your College Awards Letter informing you of your financial aid package, **VISIT the Financial Aid office of your choice college.**
- **Continue applying for scholarships.** Do your own scholarship search on the internet. **Never pay anyone for scholarship information**, it's a popular scam. Most applications for the scholarships will be online or on the schools website <https://www.cedarcliffschools.net/scholarship-list.html> The scholarship list on Cedarville's website will be updated as the scholarships roll in so be sure to check weekly for updates. The local scholarships will also be available on the morning announcements. **\*\*Most colleges require a final decision by May 1<sup>st</sup>!**
- Fill out a final transcript request to have your official final high school transcript sent to the college you plan to attend
- Don't forget to create your account for NCAA/NAIA if you plan to play a sport in college
- If awarded a scholarship, don't forget to write a "thank you" to the organization